

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR & COUNCIL
MONDAY, FEBRUARY 3, 2020 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: John Freeman
Council Member: Betts Jackson
Council Member: Harvey Smith

Treasurer:

Secretary: Barbara Roberts

Guests or Community Members: Keith Thompson-MOT News, Lt. Lloyd & Lt. Barnett-DE State 1
Community Member

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call
LIONEL HYNSON WAS ABSENT FROM THE MEETING
- III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council 12-2-19 (2 pg. minutes document)

**MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE
THE MINUTES FROM 12-2-19, THE REGULAR MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IV. Correspondence – *None*
- V. Treasurer's Report
 - a. Treasurer's Report for 11-30-19, Attached hereto as attachment A (3 pg. report)

**MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPROVE
THE TREASURER'S REPORT FROM 11-30-19**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- b. Treasurer's Report for 12-31-19, Attached hereto as attachment B (3 pg. report)

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE
THE TREASURER'S REPORT FROM 12-31-19**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Treasurer's Report for 1-31-20, Attached hereto as attachment C (*3 pg. report*)

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO APPROVE THE TREASURER'S REPORT FROM 1-31-20

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

VI. Commission Reports

- a. Historic – No Dec. 2019 or Jan. 2020 Meetings
- b. Planning – Meeting was 1-2-20 to continue review & updates of the zoning ordinance
 - Previously budgeted review funding will now be used for legal review of this document when the planning commission completes the project.
- c. Trees – No Dec. 2019 or Jan. 2020 Meetings

VII. Old Business

- a. Update on 405 Main Street
 - The letter from the Town Attorney was mailed to the heirs of the property. Further action will depend on the response, at this date owners have not contacted the Town as suggested by the attorney.
- b. Proposal Modification for Old Academy
 - Additional wood working was required for sills and masonry work was required to rebuild the basement doors. Increased invoiced is attached hereto as attachment D (*2 page invoice*)

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO APPROVE THE RETRO-ACTIVE PROPOSAL MODIFICATION FROM JOHN RINGER FOR WORK AT THE OLD ACADEMY

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

VIII. New Business

- a. 2018-2019 Financial Review (Audit), attached hereto as attachment E (*8 page document*)
 - Mayor Harvey reported that the auditors did not make any recommendations and that all of the Town records were in order.
- b. 2020 Elections
 - Notices will be posted shortly. 3 Council positions are open
- c. Appoint Election Board, attached hereto as attachment F (*1 page list*)

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPOINT CAROLE COLEMAN, CONNIE MILLER & LINDA SYDNOR TO THE 2020 BOARD OF ELECTIONS

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- d. Renew Contract: Portable Toilets, Memorial Park
 - Information was not received in time for the meeting, will be addressed at a later date.
- e. Resettlement Letter
 - Request was received from County Executive, Matt Meyer that asked local governments to submit a letter to the U. S. Department of State letting them know if the Town would participate in resettling refugees. Attached hereto as attachment G (*1 page letter template*)

EACH COUNCIL MEMBER AFFIRMED THE REQUEST TO SEND THE LETTER

- f. Proclamation: Thomas Garrett & Harriet Tubman Day, attached hereto as attachment H (*1 page proclamation*)

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO PROCLAIM MARCH 10, 2020 THOMAS GARRETT & HARRIET TUBMAN DAY IN THE TOWN OF ODESSA

MOTION CARRIED. 4 AYES, 0 NAYS

IX. Next Meeting's Date and Time

- Next meeting of Mayor & Council, will be Monday March 2, 2020 at 7:00 pm
- Lt. Lloyd, of the Delaware State Police reported the statistics on the Town police calls and traffic information, and introduced Lt. Barnett, who will also attend meetings.

X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:56 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 2-6-20
Date

Barbara Roberts
Secretary

Approved: _____
Date